

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

April 10, 2025

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education  
From: Thomas W. Taylor, Superintendent of Schools  
Subject: Expenditure Authorization to Enter into Contracts of \$25,000 or More

☐ Information ☒ Action

**Superintendent Recommendation:**

The superintendent recommends that the Board of Education authorize the execution of contracts of \$25,000 or more and the expenditures up to the value indicated.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore it be

Resolved, That having been duly advertised or justified, the following contracts be awarded to the most responsive and responsible bidders or offerors meeting specifications up to the indicated value, as follows:

4374.2 Grant Evaluator for the 21<sup>st</sup> Century Community Learning Center Program  
Responsible Offices: Office of the Chief Academic Officer—Office of Curriculum and Instructional Programs  
Description: This is a request to approve a new contract for multiple awardees to evaluate grant activities under the Nita M. Lowey 21<sup>st</sup> Century Community Learning Centers programs. The 21<sup>st</sup> Century Community Learning Center grant requires an independent evaluation on each grant. With the addition of three grants this school year, the cost for an evaluation exceeded the procurement threshold. As a of the Request for Proposal two evaluators were selected to evaluate the Learning Center programs which run before and after school at Brookhaven, Oak View, Strathmore, and Viers Mill elementary schools and Watkins Mill and Wheaton high schools.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Montgomery County Public Schools (MCPS) Regulation DJA-RA, *Procurement of Equipment, Supplies, and Services*.

Awardees: (See note)

Policy Studies Associates, Inc.,*	\$25,000
Washington, District of Columbia	
Solomon Evaluation,* Burke, Virginia	<u>\$50,000</u>
Total	\$75,000

5007.1 Improving Adolescent Health and Well-Being  
 Responsible Offices: Office of the Chief Academic Officer—Office of Curriculum and Instructional Programs  
 Description: The Centers for Disease Control and Prevention (CDC) requires funded program recipients to submit programmatic and financial reports at certain times during the life cycle of a grant award. Sharp Insight, LLC has a strong track record of successfully supporting the external evaluation of initiatives funded through the CDC Division of Adolescent School Health (DASH). Reporting (for CDC/DASH) (July 2025): At the end of the CDC DASH program year, Sharp Insight, LLC will analyze and report PERS data and the evaluation activities completed. Additionally, Sharp Insight, LLC will analyze and report on other tools, as outlined in the evaluation plan, and will incorporate successes, challenges, and lessons learned to improve future implementation.  
 Procurement Authority: Annotated Code of Maryland, Education Article §5-112, Montgomery County Public Schools (MCPS) Regulation DJA-RA, *Procurement of Equipment, Supplies, and Services*, and MCPS Regulation DDA-RA, *Seeking and Securing Federal, State, and Private Grants*.

Awardee: (See note)

Sharp Insight, LLC,* Kensington, Maryland	\$35,000
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TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE	\$110,000
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\*Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Division of Procurement, Office of Finance, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Division of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year,

July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency [database](#) on the MCPSS website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

TWT:IAW:RR:amd

Attachment

Bid Activity Report  
April 10, 2025

Attachment

BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
4374.2	Grant Evaluator for the 21 <sup>st</sup> Century Community Learning Center Program	82	32	7	4	2	2
5007.1	Improving Adolescent Health and Well-Being	N/A					
9218.1	Indoor Air Quality Monitoring for Montgomery County Public Schools—Extension	73	8	8	1	1	1